



## **BILINGUAL COURT ADVOCATE AND ON-CALL COUNSELOR Great Barrington and Pittsfield**

*Elizabeth Freeman Center (EFC) seeks a bilingual (Spanish and English) advocate to provide support, advocacy, and crisis response for survivors of domestic and sexual violence. Splitting time between the South County District Court (Great Barrington) and EFC's central county office (Pittsfield), the advocate will provide a blend of court advocacy, crisis response, and counseling. More information available at [elizabethfreemancenter.org/jobs](http://elizabethfreemancenter.org/jobs). Email cover letter and resume to [jobs@elizabethfreemancenter.org](mailto:jobs@elizabethfreemancenter.org). AA/EOE*

### **Responsibilities include:**

- SAFEPLAN Court Advocate (South County District Court, Great Barrington) - 2 days/week
  - Provide support, information, and referrals to survivors of domestic violence, sexual assault, and stalking who come to court seeking protection orders
  - Assist survivors in completing protective order application forms and accompany survivors in court during civil proceedings
  - Create individualized safety plans with each client
  - Develop and advance collaborative working relationships with clerks, judges, prosecutors, judges, victim witness advocates, and other members of the justice system
  - For more information on the statewide SAFEPLAN program, visit [www.mass.gov/mova/safeplan](http://www.mass.gov/mova/safeplan)
  
- On-call counselor/advocate (EFC central county office, Pittsfield) - 3 days/week
  - Offer counseling, advocacy, crisis response, information, and referrals for survivors of domestic and sexual violence who call EFC's Hotline or walk in to the central county office
  - assess circumstances and emergency needs and providing assistance to meet those needs, including shelter, safety, and transportation
  - address barriers to help or healing, and provide support
  - advocate on issues of housing, finances and benefits, children, medical and mental health care, etc.
  - connect survivors with internal and external community resources with follow-up as appropriate
  
- Contributing to outreach and collaboration efforts, including: liaising with community partners, providing community education, disseminating program outreach materials, and tabling at community events
  
- Maintain appropriate and professional boundaries with individuals receiving EFC services and adhere to strict guidelines and protocols to ensure client confidentiality
  
- Other duties as assigned to promote agency mission

**Preferred qualifications include:**

- Experience working with survivors of domestic and/or sexual violence
- Experience in counseling, community organizing, and/or community engagement
- Knowledge of domestic and sexual violence
- Knowledge of and/or interest in the court system
- Skills in: spoken and written communication, computer/technology, and collaboration
- Demonstrated commitment to providing survivors of domestic and sexual violence with holistic, accessible, trauma-informed, strength-based victim services and advocacy
- Bachelor or Associate Degree (may be waived for relevant, comparable level of work or life experience)
- Must successfully pass Criminal Record Check-CORI and have valid Massachusetts driver's license and reliable transportation

**Work Hours:**

40 hours per week. Occasional evening and weekend work required for outreach and counseling activities

**Compensation and benefits:**

Competitive salary and benefits.

**Applying:**

To apply, please send cover letter and resume to [jobs@elizabethfreemancenter.org](mailto:jobs@elizabethfreemancenter.org). Deadline is rolling until position has been filled.

EFC is an Affirmative Action/Equal Opportunity Employer. People who are bilingual/bicultural, of color, LGBTQ, and/or living with disabilities are strongly encouraged to apply.